

Commerce No 210
W^W John Anderson
Secretary, No. 3
CONSTITUTION, T^o Mills report

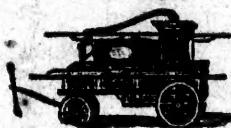
RULES & BY-LAWS

OF

NO. 3 FIRE COMPANY,

"INVINCIBLES."

1848



"We Hope to Save."



Quebec:

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UPPER TOWN, MARKET-PLACE.

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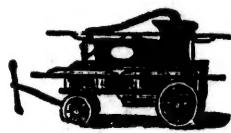


CONSTITUTION,
RULES & BY-LAWS

OF

NO. 3 FIRE COMPANY,

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cont'd)

QUEBEC
VOLUNTEER



FIRE
BATTALION.

*By the Authority of His Excellency the Governor General,
Earl of Elgin & Kincardine, &c., February 23, 1848.*

Lient.-Col. G. O'Kill Stuart, &c.

CONSTITUTION,
RULES & BY-LAWS
OF
No. 3 FIRE COMPANY,
“INVINCIBLES.”

PREAMBLE.

THAT this Company shall be known and designated, “*Invincibles, No. 3 Fire Company,*” as established by and in virtue of the 31st Section of a By-Law intituled a “*By-Law to establish and provide for the support of a Fire Department, and to prevent Accidents by Fire in the City of Quebec, dated the 13th March, 1844,*” subject to all the Rules and Regulations that are now in force and hereafter may be made affecting said Company by said Council, &c.

That a copy of said, and all other By-Laws, &c., passed by Company shall be kept by the Secretary for the better guidance of said Company.

Constitution.

1.—That the Officers of this Company shall comprise a Captain, 1st and 2d Lieutenants, Secretary, Treasurer, Sergt.-Major, and 2 Sergeants; and, there shall also be attached to this Company a 1st, 2d, and 3d Pipeman, who shall be considered as Corporals; a 1st and 2d Axeman and a Bugler, all of whom, with the exception of the Commissioned-Officers, shall be elected, or re-elected, if the Company thinks proper,

at the First Monthly and Quarterly Meeting in January of each year ; but, it is *not* imperative upon any of the above, or of the Standing Committee, hereafter to be mentioned, to serve a second time ; but, any *member* of this Company refusing to take office, after nomination and election, shall pay a fine of 2s. 6d. for such refusal—provided he has not held office within twelvemonths.

2.—A Standing Committee of 6 Members, shall be elected each year, at the same time as the other beforementioned Officers.—The Secretary *only, ex officio*, to constitute a 7th Member. The Chairman to give a “ casting vote ” upon division.

3.—That the duty of the Secretary shall be to attend all Meetings, call the Roll, and record, accurately, in a book to be kept for that purpose, the proceedings at Fires, Drills, Parades, Meetings, &c., of said Company ; to issue all *notices* and *summonses* for Monthly, Stated or Special Meetings, &c., and to perform all requisite correspondence ; to keep an account (which shall be spontaneously and immediately furnished to him) of all moneys, premiums, &c., handed over to the keeping of the Treasurer ; and to have his books and vouchers ready at all times for the inspection of the Standing Committee, or for the Company. The Secretary is empowered to inspect the Treasurer’s vouchers and *all* accounts belonging to this Company, for his better information ; and the Chairman of the Standing Committee is empowered to convene a meeting of said Committee should he think proper ; and three Members, the Secretary inclusive, shall be deemed competent to transact business, and Members not attending Committee Meetings to their *time* shall be fined 7½d., (15 minutes allowed), and for non-attendance, a total sum of 1s. 6d., unless good excuse be given in, in writing, before or at the Meeting ; and that no Officer with the exception of the Secretary shall be held competent to be present at the Meetings of the Standing Committee.

4.—That the duty of the Treasurer shall be to attend all Meetings ; to keep a regular account of all money's received as fines, premiums, &c., and of all sums expended, and pay no bills except by order, to be signed by the Captain, Secretary, and any one Member of the Standing Committee. To have his vouchers ready at all times for the inspection of the Secretary and Standing Committee ; and to render, in connexion with Secretary and Standing Committee, a correct account of the state of the finances of the Company, at its Monthly and Quarterly Meetings in January, April, July and October.

5.—The duty of the Bugler shall be, upon an alarm of Fire, or its actual occurrence, to notify the Officers and Members to that effect, by sounding an alarm through the Ward, &c., &c., under a fine of 1s. 6d.

6.—That the regular Monthly Meetings of this Company shall be held on the *First WEDNESDAY in each and every Month* ; and it shall be *imperative* on the Secretary to call the same spontaneously and of his *own accord*, unless the same shall happen on a Holiday—then, in that case, it may be postponed till that day week, but no longer—the Captain to name the day.

7.—That in the absence of the Captain, the Senior Officer shall take the Chair at Meetings, &c., and command the whole, when on duty, &c.

8.—That the Captain shall take charge of all banners, flags, &c., belonging to this Company.

9.—That the whole of the Officers and Members of this Company shall be *punctual* in their attendance at all “Fires” and Meetings, and shall obey with alacrity and strictly the orders of their Superior Officers, and shall perform, in as orderly manner as possible, all such duty as they may lawfully be called upon to do. Any infringement upon this rule to be reported and investigated at the first succeeding meeting of Company or

Standing Committee. Should the party offending not be present he or they shall be specially summoned, and dealt with accordingly. (See Sec. 10.)

10.—That any Member of this Company absenting himself from Drill, or other Meeting of the Company, without sending good and sufficient excuse, at or before the same, or shall wilfully neglect or refuse to perform his duty, or shall be guilty of disorderly conduct, or of disobedience to his Officers, he shall for each offence incur and pay a penalty of at least $7\frac{1}{2}$ d., or such other higher sum as the Company or Standing Committee, whichever meet first, may, after due inquiry think proper to inflict (not exceeding 5s.) ; and on refusing to pay such fine, within the time allowed shall be liable to expulsion.

11.—That in order to create a Fund to meet contingencies which may arise, all Fines, Premiums, &c., shall be lodged in the Treasurer's hands, within 48 hours after their receipt, under a penalty of 5s.

12.—In the event of the Company being detained at a Fire, Turn-out, &c., such a length of time as to render refreshments necessary, the Captain, or Officer in Command, is empowered to order a proper and suitable supply. Said refreshments to be paid for out of funds (if any) by an order, or in such other manner as may be agreed upon.

13.—The funds belonging to this Company, may be disposed of at any Monthly, Quarterly, or other Meeting of said Company, as a majority of at least *two-thirds* of the Members present shall decide.

14.—That 15 Members of this Company shall constitute a *quorum* and be eligible to transact business, after due notice being sent to Members in the usual way.

15.—No Member shall be allowed to vote who is more than 3 months in arrears for fines, &c., and that all fines, &c., shall be paid at the Quarterly Meetings in each year at farthest (all defaulters to be suspended, and should they continue contumacious during the

occurrence of two consecutive Fires or Meetings, to be expelled), the Quarterly Meetings to be on the 1st Wednesday in January, April, July and October.

16.—That any person joining this Company, for the future, shall pay the sum of 1s. 3d. for a Copy of these Rules, and a further sum of 2s. 6d., Entrance Money, to be paid before his name shall be enrolled,

By-Laws, &c.

I. Any Person or Member, belonging to this Company, absenting himself from any Fire, Meeting or Drill, &c., shall for the former offence forfeit the sum of 1s. 3d., and for the latter offences, the sum of 7*½*d. each.

II. That any Member of this Company neglecting three Fires consecutively, or three Monthly Meetings consecutively, shall be **EXPelled**.

III. That no Member, at any Meeting of this Company shall be allowed to speak twice upon the same subject (except to explain), without permission from the Chair. And no motion, &c., shall be put unless the same be given in, in writing, with the names of the "Mover" and "Seconder," and properly *dated*.

IV. That to insure punctuality at Meetings, the Muster-Roll shall be called 15 minutes after the time specified in the Notices, and all Members arriving subsequently, unless a good and sufficient reason be given, shall be fined 3d. ; for total non-attendance, 7*½*d., and the Roll to be called at the close of each Meeting—Members not answering to their names, the second time, although they may have done so at the first, to be fined 3d., unless having left by permission from the Chair and reporting said leave of absence to Secretary previously.

V. That no person shall become a Member of this Company unless recommended by the Captain, to the

Standing Committee, (who are empowered to admit or reject). Applicant to state his name, trade and residence, and have his respectability vouched for by two respectable housekeepers, and take a copy of the Rules (1s. 3d.,) and pay his Entrance Money (2s. 6d.) when the Standing Committee may agree upon.

VI. That each Member shall provide himself with the uniform of this Company within six weeks from the date of his joining the said Company, under a fine of 2s. 6d., and for neglecting to produce them at the Second Monthly Meeting after the issue of these Rules, Wednesday, April 5, 1848, shall be **EXPELLED**. This Rule to apply to all who consider themselves as belonging to this Company.

VII. Members not acting correctly with respect to the Ballot-Tickets shall be fined 7½d.

VIII. That no person shall be competent to move any alteration in the foregoing, except by giving one month's notice to that effect. But it is understood, any **addition** may be made to these By-Laws not affecting their present meaning.

IX. Not apprising Secretary of change of Residence within 10 days of such removal to be fined 1s. 3d.

X. Members leaving this Company shall give 15 days' notice, and return any property they may hold belonging to it.

XI. Any Member of the Standing Committee neglecting to attend two Meetings of said Committee consecutively, another Member shall be nominated in his stead at the next meeting of the Company, or as soon afterwards as convenient.

XII. That any person shall be at liberty to quit one office to accept another.

XIII. That the sum of 5s. be allowed to the Standing Committee at their Meetings. Not to be allowed more than once a month.

XIV. That the Engine shall be taken out at least once a month, for the purpose of throwing water. The Capt. to name the time and place at Meetings.

XV. That Persons joining this Company shall Sign the "Constitution, Rules & By-Laws."

XVI. That the Interpretation of all or any of these Rules devolves upon the Standing Committee, in case any dispute as to their true meaning should arise.

☞ The accompanying "Constitution, Rules & By-Laws," &c., were laid before *No. 3 Fire Company*, by the Secretary, March 10, 1848, when it was Moved, Seconded and Resolved:—"That 12 Members of this Company be appointed this Evening, to Meet the Standing Committee at this Engine-House, on Tuesday Evening, March 14, at half-past 7, P.M., for the purpose of carefully reading and discussing the proposed Rules, preparatory to their being printed."

Which was done, thus:—

Extract from the Minutes of Meeting of Delegates and Standing Committee (at which the Captain attended by desire), held March 14, 1848.—"The Constitution and By-Laws were separately read and passed."

* * The Secretary will attend at *No. 3 ENGINE-HOUSE* on *TUESDAY EVENINGS*, from 7 to 10. All Communications respecting Business connected with the Company, dropped into the "LETTER-BOX," at said ENGINE-HOUSE, will be *promptly attended to*. Residence, *ST. JACQUES' STREET*, St. John's Suburbs, two doors from *St. Geneviève-Street*. ☞

Fire-Committee Orders:

“ Quebec, February 29, 1848.

“ SIR,

“ I have received instructions from the FIRE-COMMITTEE to inform you, that hereafter all your claims shall be made to me, to be presented to the COMMITTEE.

“ The COMMITTEE wishes, moreover, that it should be understood between the Captains, that a Fireman *discharged from a Company for misconduct shall not be received in any Company*, in order to avoid the misunderstanding which it has already created among the Firemen.

“ Yours, truly,

“ N. WELLS.”

“ CAPT. HOUGHTON, }
“ No. 3 F. Compy.” }

I certify the above to be a true Copy of the Letter read up to No. 3 “ Invincibles” Fire Company, at a Special General Meeting, held on the Evening of the 10th of March, 1848.

J. TWELL,

Secretary.

LIST OF FINES.

Constitution :

	s. d.
1.—Refusing to take Office after nomination and election	2 6
3.—Standing Committee not attending their Meetings to the <i>time specified</i>	0 3
“ —Total absence from said Meeting.....	1 6
5.—Bugler not sounding “ Alarm”.....	1 6
10.—Refusing to do duty—obey orders, &c., at least	0 7½
“ —Ditto, not to exceed 5s. ; or to be ex- pelled.....	5 0
11.—Not paying money into Treasurer...	5 0
15.—Entrance Money & Rules..	3 9

By-Laws :

I. Absence from a Fire.....	1 3
“ Absence from Meeting, Drill, &c....	0 7½
II. Neglecting 3 Fires or Meetings, con- secutively	<i>Expelled</i>
IV. Not answering 1st “ Roll-Call”.....	0 3
“ Not answering 2d “ Roll-Call”.....	0 3
VII. Tampering with “ Ballot-Box,” or withholding Tickets wrongfully....	0 7½
IX. Not giving notice of change of resi- dence	1 3



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